



WASHINGTON
CONSERVATION
DISTRICT

455 HAYWARD AVE N
OAKDALE, MN 55128

651-330-8220 [PHONE]
651-330-7747 [FAX]
WWW.MNWCD.ORG

SEASONAL AIS WATERCRAFT INSPECTOR

POSITION ANNOUNCEMENT

LOCATION: Washington Conservation District - Oakdale, MN

CLASSIFICATION: Seasonal Technician – Up to twelve vacancies are available

SALARY RANGE: \$15-\$18/hr DOQ

BENEFITS: Performance based bonus available (up to \$500), plus enhanced sick and safe leave

HOURS: Up to 40-hours per week – Requires early morning, evening, and weekend work

STATUS: Seasonal, non-exempt

TERM: Boating Season 2024

The Washington Conservation District (WCD) in collaboration with Washington County and other partners seeks self-motivated individuals to provide watercraft inspections to prevent the spread of Aquatic Invasive Species (AIS) in beautiful Washington County, Minnesota. Earn an income while helping the environment and enjoying the outdoors!

DUTIES AND RESPONSIBILITIES:

- Attends and completes DNR training to become an authorized Level 1 inspector
- Interviews watercraft owners and performs watercraft inspections at assigned inspection stations
- Educates launch users about the importance of AIS prevention
- Maintains daily inspection reports and data entry
- Performs light access maintenance during slow boat use periods
- Other duties as assigned

MINIMUM QUALIFICATIONS: Qualified applicants will possess a high school diploma or GED. Must have previous work experience. Must be proficient in verbal and written skills and possess the ability to work independently. Must have good computer skills. Must have a valid driver's license and personal vehicle available for use.

RELEVANT QUALIFICATIONS: Highly qualified applicants will possess, or be actively pursuing, an associate's/bachelor's degree or have two years of relevant experience in communications, education, law enforcement, biology, water resources, soil science, or related natural resources field. Previous customer service experience and/or working with the public preferred. The WCD seeks to broaden its workforce and encourages applicants of all backgrounds who are interested in this position to apply!

WORK ENVIRONMENT: Work involves mostly outside field work (95%). Long periods of standing and sitting; lifting, pushing, and pulling up to 50 pounds required on an infrequent basis; may be exposed to hot, cold, and wet conditions. Use of the senses of sight and touch are necessary in this work.

SELECTION TECHNIQUE: Finalists for the interview process will be determined after screening and review of relevant qualifications and experience. Applicant(s) selected for the interview process will be contacted directly by the Washington Conservation District.

APPLICATION PROCESS: Submit a cover letter, resume, and three references to Matt Oldenburg-Downing, moldenburg-downing@mnwcd.org. Position open until filled – applications will be reviewed and considered as they are received. Offers will be made on a rolling basis. Priority given to applications received before **March 1, 2024**.

CONDITIONS OF ANNOUNCEMENT: Washington Conservation District reserves the right to change the content of this announcement without notification and may at any time withdraw the announcement.

REPORTS TO: The Senior Water Resource Specialist and to the District Manager on a regular basis.

Job Announcement