



WASHINGTON  
CONSERVATION  
DISTRICT

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STILLWATER, MN 55082

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## **NATURAL RESOURCE BMP TECHNICIAN**

## **POSITION ANNOUNCEMENT**

**LOCATION:** Washington Conservation District – Stillwater, MN

**CLASSIFICATION:** Technician

**SALARY RANGE:** \$33,810 - \$48,993

**STARTING SALARY:** DOQ

**HOURS/DAYS:** Normal business hours, Monday - Friday. May require evening meetings. Flex time and compressed work schedule available.

**STATUS:** Exempt, full-time position with benefits.

**TERM:** Two-year, limited term. Extension dependent upon funding.

The Washington Conservation District (WCD) seeks a self-motivated individual to assist with best management practices (BMP), water quality improvement, landscape restoration, natural resource planning, and stormwater management programs.

### **DUTIES AND RESPONSIBILITIES INCLUDE (but not limited to):**

1. Provide support designing and implementing stormwater management and other BMP projects.
2. Provide support designing and supervising habitat and landscape restoration projects.
3. Provide support monitoring past projects for functionality.
4. Assisting with educational programs and writing reports, press releases, and newsletter articles.
5. Other duties as needed.

**MINIMUM QUALIFICATIONS:** Qualified applicants will possess, or be actively pursuing, a bachelor's degree in landscape architecture, natural resources, or related degree in the environmental field. BMP design and installation experience, including stormwater management BMPs and landscape restoration. Successful project management experience and attention to detail are critical. Qualified applicants will be self-motivated, able to show a commitment to high quality work, and complete projects on schedule while dealing with diverse audiences. Effective communication and presentation skills, in both formal and informal situations, are very important. Good computer skills are needed. Must have valid driver's license and good driving record.

**PREFERRED QUALIFICATIONS:** Native plant community identification and knowledge. Experience with geographic information systems (GIS) and image processing programs. Experience with page layout, Photoshop, and desktop publishing. Knowledge with conservation planning and land protection programs. Experience with environmental and stormwater education programs.

**WORK ENVIRONMENT:** Work involves office (60-70%) and outside field work (30-40%). Work involves frequent position changes; lifting, pushing, and pulling requirement up to 50 pounds on a regular basis; and exposures not limited to heat and wet conditions. Equipment used include, but not limited to, office equipment including telephone, computers, lcd projectors as well as field equipment such as survey units, GPS equipment, and shovels.

**SELECTION TECHNIQUE:** Finalists for the interview process will be determined after initial screening and assessment of relevant qualifications and experience. Applicant(s) selected for the interview process will be contacted directly by the Washington Conservation District. Candidates selected for interviews will be asked to provide a sample of work/portfolio.

**APPLICATION PROCESS:** Submit a cover letter, resume, and three references to Jay Riggs, Manager, Washington Conservation District, via email at [jay.riggs@mnwcd.org](mailto:jay.riggs@mnwcd.org). Application materials must be received by **4:00 p.m., November 18, 2011**. Reasonable accommodations for interviews can be made by contacting the WCD office.

**CONDITIONS OF ANNOUNCEMENT:** Washington Conservation District reserves the right to change the content of this announcement without notification and may at any time withdraw the announcement.

**REPORTS TO:** The Natural Resource Specialist for daily assignments and to the District Manager on a regular basis.

**EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER**